

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCILCHAMBERS AT THE HEISLER VILLAGE OFFICE
November 25, 2021@ 7:00 P.M.**

PRESENT:

Bonita Wood	Mayor
Brandon Martz	Deputy Mayor
Mike Stewart	Councillor
Heidi Rohe	Chief Administrative Officer
Guest	1

CALL TO ORDER: Mayor Wood called the meeting to order at 7:00pm.

ADOPTION OF AGENDA

Motion 21-11-266

Moved by Deputy Mayor Martz to adopt the agenda including additions as presented.

CARRIED

MINUTES:

Motion 21-11-267

Moved by Councillor Stewart to adopt the October 28, 2021organizational council meeting minutes.

CARRIED

Motion 21-11-268

Moved by Councillor Stewart to adopt the October 28, 2021regular council meeting minutes.

CARRIED

DELEGATION: NONE

BYLAWS:

Reaffirming Bylaw 505-18-Council Code of Conduct Bylaw

Motion 21-11-269

Moved by Mayor Wood that Village of Heisler Council reviews and reaffirms their acceptance of the terms contained in Bylaw 505-18 Council Code of Conduct Bylaw.

CARRIED

POLICIES: NONE

OLD BUSINESS:

FRESS Lease Agreement Fire Hall

Motion 21-11-270

Moved by Deputy Mayor Martz that Council reviews and approves the attached Fire Hall Lease Agreement between the Village of Heisler and the Flagstaff Regional Emergency Services Society.

CARRIED

FRESS Master Agreement Draft November 4, 2021

Motion 21-11-271

Moved by Deputy Mayor Martz that Council makes a motion to rescind motion 21-10-248 from October 28, 2021 regular council meeting.

CARRIED

Motion 21-11-272

Moved by Deputy Mayor Martz that Council reviews and approves the attached FRESS Master Agreement Draft from November 4, 2021.

CARRIED

Motion 21-11-273

Moved by Deputy Mayor Martz that Council agrees to move forward with FRESS should a neighboring municipality decides not to take part of FRESS.

CARRIED

Village of Heisler Fire Bylaw – Bylaw 538-21

Motion 21-11-274

Moved by Mayor Wood that Heisler Council gives first reading to 538-21 – Fire Bylaw.

CARRIED

Motion 21-11-275

Moved by Deputy Mayor Martz hat Heisler Council gives **second** reading to 538-21 – Fire Bylaw.

CARRIED

Motion 21-11-276

Moved by Councillor Stewart that Heisler Council proceeds **by unanimous consent to third and final** reading to 538-21 – Fire Bylaw.

CARRIED UNANIMOUSLY

Motion 21-11-277

Moved by Deputy Mayor Martz that Heisler Council by gives third and final reading to 538-21 – Fire Bylaw.

CARRIED

BREOC Community Demonstration Project (CDP) – Village of Heisler Business Signage

Motion 21-11-278

Moved by Councillor Stewart that Council makes a motion to approve attached Gen 3 Signs & Graphics' estimate #5538 for 2 billboards with the discount stated in Gen 3 Signs & Graphics' email from November 15, 2021.

CARRIED

Motion 21-11-279

Moved by Mayor Wood that Council makes a motion to approve attached Form 3 CDP Application and Work Plan.

CARRIED

NEW BUSINESS:

Parkland Regional Library New Council Orientation

Motion 21-11-280

Moved by Mayor Wood that Council accepts the attached email regarding the Parkland Regional Library New Council Orientation as information.

CARRIED

Village of Heisler Social Committee

Motion 21-11-281

Moved by Mayor Wood that Council discusses the item and decides that Council wants to go forward with the idea of establishing a Village of Heisler Social Committee in the coming year and to advice CAO to place a post in the village newsletter.

CARRIED

Issue Insurance Item 'TBA'

Motion 21-11-282

Moved by Mayor Wood that Council makes a motion to delete item #14 Miscellaneous, excluding buildings out of the property schedule with a sum of contents value of \$22,242 out of the property insurance schedule.

CARRIED

COUNCILLOR REPORTS

Motion 21-11-283

Moved by Mayor Wood that Heisler Council accepts as presented:

- 10.1 Mayor Wood verbal Heisler Library and Nov 4, 2021 New Council Training Session reports
- 10.2 Deputy Mayor Martz verbal FRESS, FRSWMA, Heisler Fire Department, upcoming AG Society Meeting reports
- 10.3 Councilor Stewart's verbal BREOC, Nov 4, 2021 New Council Training Session reports
- 10.4 Public Works written report October 2021
 - 10.4.1 Walking Path Dog Station Report
 - 10.4.2 303 Manning Ave
 - 10.4.3 Truck Fill Station
- 10.5 Director of Emergency Management written report October 2021

CARRIED

Motion 21-11-284

Moved by Mayor Wood that Heisler Council discusses the 2021 Fire Fighter Appreciation Steak Supper and that due to the Covid-19 situation Council decides that all active Heisler Fire Fighter receive this year a \$100.00 gift card from Big Willy's Bar or The Heisler General Store or Heisler Hair and Massage instead of having the annually Fire Fighter Appreciation Steak Supper.

CARRIED

Motion 21-11-285

Moved by Deputy Mayor Martz that Heisler Council discusses the Walking Path Dog Stations and advises CAO to go forward with research for funding for 5 Walking Pass Dog Stations.

CARRIED

Motion 21-11-286

Moved by Councillor Stewart that Heisler Council discusses the Truck Fill Station and decides to not go forward with it.

CARRIED

CAO Report and Action List

Motion 21-11-287

Moved by Mayor Wood that Heisler Council accepts the Action List from the October 28, 2021 regular council meeting and the October 2021 written CAO report and CAO verbal report as information.

CARRIED

Municipal Accountability Program Extension

Motion 21-11-288

Moved by Mayor Wood that Village of Heisler Council makes a motion to accept the attached Municipal Affairs' letter of extension for the 2020 Municipal Accountability Program deadline as information.

CARRIED

Select engineering Consultant's Invoices

Motion 21-11-289

Moved by Councillor Stewart that Council makes a motion to accept the attached engineer's response email regarding the invoices as information.

CARRIED

FINANCIALS

Motion 21-11-290

Moved by Councillor Stewart that Council accepts October 2021 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 MUSH Savings Account as information.

CARRIED

Adoption of 2022 Interim Operating Budget

Motion 21-11-291

Moved by Deputy Mayor Martz that Council approves the 2021 Operating Budget as the 2022 Interim Operating Budget pending further budget deliberations in 2022.

CARRIED

Senior Centre Flag

Motion 21-11-292

Moved by Deputy Mayor Martz that Council makes a motion to advise CAO not to charge the Senior Centre for the flags the Village bought and to advise PW to provide the Senior Centre with a key for the flag pole.

CARRIED

MuniWare- 2022 Software Support Agreement and Software License Agreement

Motion 21-11-293

Moved by Mayor Wood that Heisler Village Council accept the 2022 MuniWare Software Support and Software License Agreements as presented.

CARRIED

Flagstaff Family & Community Services – 2022 Budget

Motion 21-11-294

Moved by Mayor Wood that Heisler Village Council approves the proposed Flagstaff Family & Community Services 2022 budget with Heisler's requisition of \$1,392.

CARRIED

Kubota – Grant Approval

Motion 21-11-295

Moved by Deputy Mayor Martz that Heisler Village Council makes a motion to accept the MSI-CAP 14222 Lawn Mower Replacement grant approval in the amount of \$29,500 and that PW ordered the new Kubota as information.

CARRIED

Unbudgeted Expense – Fire Truck Foam Pump

Motion 21-11-296

Moved by Mayor Wood That Heisler Council makes a motion to pay the unbudgeted expense for the purchase of a new Foam Pump for the Fire Truck in the amount of \$1,198.47 incl. gst from reserves.

CARRIED

Heisler Staff – Christmas Gift Budget

Motion 21-11-297

Moved by Mayor Wood that Heisler Village Council approves the Heisler Staff Christmas for 2021 in the amount of CAO \$150.00, PW Foreman \$150.00, Admin Assistant \$50.00 and Janitor \$50.00.

CARRIED

Council Tablets/Laptops

Motion 21-11-298

Moved by Mayor Wood that Heisler Village Council advises CAO to get estimates on an affordable laptop/Chromebook for Councillor Stewart.

CARRIED

CORRESPONDENCE:

Motion 21-11-299

Moved by Mayor Wood that Heisler Council accepts the Correspondence items number 13.1-13.21 as information:

- 13.1 Town of Daysland – Committee List 2021-2022

- 13.2 Town of Sedgewick – Committee Appointments 2021-2022
- 13.3 Town of Killam – Committee List 2021-2022
- 13.4 Village of Alliance – Committee List 2021-2022
- 13.5 Town of Hardisty – Committee Appointments 2021-2022
- 13.6 Flagstaff Family & Community Services – Interagency Minutes Nov 2, 2021
- 13.7 Town of Killam – SDAB Appointment
- 13.8 Town of Sedgewick – PRL 2022 Budget Approval
- 13.9 Town of Killam – PRL 2022 Budget Approval
- 13.10 Town of Sedgewick – FFCS 2022 Budget Approval
- 13.11 Village of Loughheed – FFCS 2022 Budget Approval
- 13.12 Town of Killam – FFCS 2022 Budget Approval
- 13.13 Village of Forestburg – Extension Fire Services Agreement
- 13.14 AB Municipal Affairs - Municipal Stimulus Program Red Tape Reduction Report
- 13.15 Killam RCMP – Congratulations Elected Council
- 13.16 Killam RCMP – Crime Statistics Q2 2017-2021
- 13.17 Killam RCMP – Provincial Policing Report 2021/10/19
- 13.18 Village of Forestburg – Jack & Lily Kirschman Bursary Program
- 13.19 Flagstaff Regional Solid Waste Management – RCA Newsflash AB Introduces EPR Legislation
- 13.20 Flagstaff Regional Fire Services Society – FRESS Meeting Minutes November 10, 2021
- 13.21 Town of Killam – FRESS Master Agreement Approval

CARRIED

CONFIDENTIAL:

Motion 21-11-300

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 9:31 p.m.

CARRIED

Motion 21-11-301

Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:33 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 21-11-302

Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Date for next Regular Council Meeting: December 16, 2021@ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at **9:40 p.m.**

X

Bonita Wood
Mayor

X

Heidi Rohe
CAO